



**THE TALL SHIPS RACES**

**Kotka 2017**

organised by Sail Training International

# **CAPTAINS' MANUAL**

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# 1 CONTACT ADDRESSES AND TELEPHONE NUMBERS

## 1.1 Port And Sail Training International Contacts

### **Festival office (Map Ref)**

The Tall Ships Races Kotka  
Laivurinkatu 7  
FIN 48100 Kotka  
Contact Name: Head of Production Ms. Heli Toikka  
(mobile +358 40 587 3416)  
Office Telephone +358 40 482 8608  
Fax N/A

### **Liaison Office (Map Ref)**

Maritime Centre Vellamo ground floor  
Tornatorintie 99  
FIN 48100 Kotka  
Contact Name: Chief Liaison Officer Markus Aarnio  
Office Telephone +358 40 660 2510

### **Harbour Centre (Map Ref)**

Maritime Centre Vellamo main floor  
Tornatorintie 99  
FIN 48100 Kotka  
Contact Name: Chief Harbour Master Capt. Markku  
Koskinen (mobile +358 40 526 5307)

### **Sail Training International Race Office (Map Ref)**

The Tall Ships Races Kotka  
Laivurinkatu 7  
FIN 48100 Kotka  
Contact Name: Race Director Capt. Sigurd Dale

### **Sail Training International Mobile Race Office**

N/A in Kotka

### **Press & Media Centre (Map Ref)**

The Tall Ships Races Kotka  
Laivurinkatu 7  
FIN 48100 Kotka  
Contact Name: Mr. Kari Makkonen (mobile  
+358 400 755 535)

*Map references refer to the festival map which can be found in section 11.*

## 1.2 Embassy / Consular Addresses And Telephone Numbers

### **Embassy of the Republic of Austria, Helsinki**

Chancery  
Telephone: 68 186 00  
Fax: 66 5084  
E-mail: helsinki-ob@bmeia.gv.at  
Visiting address: Unioninkatu 22,  
00130 HELSINKI, FINLAND

00340 HELSINKI, FINLAND

### **Honorary Consulate of the Federative Republic of Brazil, Kotka, Mr Tommi Laaksonen, Honorary Consul**

Mobile: +358 50 403 9303  
tommi.laaksonen@centosfinland.com  
Visiting address: Kivirinne 6,  
48310 KOTKA, FINLAND

### **Embassy of Belgium, Helsinki**

Chancery  
Webpages: [www.diplomatie.be/helsinki](http://www.diplomatie.be/helsinki)  
Telephone: +358 9 170 412  
Fax: +358 9 628 842  
E-mail: [belgia@elisanet.fi](mailto:belgia@elisanet.fi), [helsinki@diplobel.fed.be](mailto:helsinki@diplobel.fed.be)  
Visiting address: Kallioliinantie 5,  
00140 HELSINKI, FINLAND

### **British Honorary Consulate, Kotka, Mr Kimmo Naski, Honorary Consul**

Telephone: +358 9 228 651 00  
E-mail: [Kimmo.Naski-HonCon@fconet.fco.gov.uk](mailto:Kimmo.Naski-HonCon@fconet.fco.gov.uk)

### **Embassy of the Republic of Bulgaria, Helsinki**

Chancery  
Webpages: [www.mfa.bg/embassies/finland/](http://www.mfa.bg/embassies/finland/)  
Telephone: +358 9 458 4035, +358 9 458 4055  
Fax: +358 9 458 4550  
E-mail: [embassy.helsinki@mfa.bg](mailto:embassy.helsinki@mfa.bg)  
Visiting address: Kuusisaarentie 2 B,

### **Embassy of the Czech Republic, Helsinki**

Chancery  
Webpages: [www.mfa.cz/helsinki](http://www.mfa.cz/helsinki)  
Telephone: +358 9 612 088 11,  
+358 9 612 088 12  
E-mail: [helsinki@embassy.mzv.cz](mailto:helsinki@embassy.mzv.cz)  
Visiting address: Armfeltintie 14,  
00150 HELSINKI, FINLAND

**Honorary Consulate of the Kingdom of Denmark, Kotka,  
Mrs Sisko Posti, Honorary Consul**

Mobile: +358 40 588 5537  
sisko.posti@dupont.com  
Visiting address: Sokeritehtaantie 10,  
48210 KOTKA, FINLAND

**Honorary Consulate of the Republic of Estonia, Kotka, Mr  
Kyösti Manninen, Honorary Consul**

Mobile: +358 40 836 4517  
E-mail: estconsulate@haminakotka.fi  
Visiting address: Merituulentie 424 C,  
48310 KOTKA, FINLAND

**Embassy of France, Helsinki**

Chancery  
Telephone: 618 780  
Fax: 618 783 43  
E-mail: ambassade.france@welho.com  
Visiting address: Itäinen Puistotie 13,  
00140 HELSINKI, FINLAND

**Embassy of the Federal Republic of Germany, Helsinki**

Chancery  
Webpages: [www.helsinki.diplo.de/](http://www.helsinki.diplo.de/)  
Telephone: +358 9 458 580  
Fax: +358 9 458 582 58  
E-mail: [info@helsinki.diplo.de](mailto:info@helsinki.diplo.de)  
Visiting address: Krogiuksentie 4 B,  
00340 HELSINKI, FINLAND

**Embassy of the Republic of Lithuania, Helsinki**

Chancery  
Webpages: <http://fi.mfa.lt/>  
Telephone: +358 9 684 4880  
E-mail: [amb.fi@urm.lt](mailto:amb.fi@urm.lt)  
Visiting address: Pohjoisranta 4 A 15, 3rd floor  
00170 HELSINKI, FINLAND

**Embassy of the United Mexican States, Helsinki**

Chancery  
Webpages: <http://embamex.sre.gob.mx/finlandia/>  
[www.facebook.com/embfinlandia](https://www.facebook.com/embfinlandia)  
[www.twitter.com/EmbaMexFin](https://www.twitter.com/EmbaMexFin)  
Telephone: +358 9 586 0430  
Fax: +358 9 694 9411  
E-mail: [mexican.embassy@kolumbus.fi](mailto:mexican.embassy@kolumbus.fi)  
Visiting address: Simonkatu 12 A 12,  
00100 HELSINKI, FINLAND

**Embassy of the Kingdom of the Netherlands, Helsinki**

Chancery  
Webpages: <http://www.netherlands.fi/>  
Telephone: +358 9 228 920  
Fax: +358 9 228 922 28  
E-mail: [hel@minbuza.nl](mailto:hel@minbuza.nl)  
Visiting address: Erottajankatu 19 B,  
00130 HELSINKI, FINLAND

**Embassy of the Kingdom of Norway, Helsinki**

Chancery  
Telephone: +358 9 686 0180  
Fax: +358 9 686 018 11  
E-mail: [emb.helsinki@mfa.no](mailto:emb.helsinki@mfa.no)  
Visiting address: Rehbinderintie 17,  
00150 HELSINKI, FINLAND

**Embassy of the Republic of Poland, Helsinki**

Chancery  
Telephone: +358 9 618 281 20  
Fax: +358 9 684 7477  
E-mail: [helsinki.amb.info@msz.gov.pl](mailto:helsinki.amb.info@msz.gov.pl)  
Visiting address: Armas Lindgrenintie 21,  
00570 HELSINKI, FINLAND

**Embassy of Portugal, Helsinki**

Chancery  
Telephone:  
+358 9 682 4370  
+358 9 682 437 15  
+358 9 682 437 18  
Fax: +358 9 663 550  
E-mail: [emb.port@portugal.fi](mailto:emb.port@portugal.fi)  
Visiting address: Unioninkatu 22, 2nd floor  
00130 HELSINKI, FINLAND

**Embassy of Romania, Helsinki**

Chancery  
Telephone: +358 9 241 4414  
E-mail: [helsinki@mae.ro](mailto:helsinki@mae.ro)  
Visiting address: Stenbäckinkatu 24  
00250 HELSINKI, FINLAND

**Embassy of the Russian Federation, Helsinki**

Chancellery  
Webpages: [www.rusembassy.fi/](http://www.rusembassy.fi/)  
Telephone: 66 1876, 66 1877  
Fax: 66 1006  
E-mail: [rusembassy@co.inet.fi](mailto:rusembassy@co.inet.fi)  
Visiting address: Tehtaankatu 1 B, 1 D  
00140 HELSINKI, FINLAND

**Honorary Consulate of Sweden, Kotka, Mr Asser Ahleskog,  
Honorary Consul**

Telephone: +358 5 232 31  
E-mail: [asser.ahleskog@steveco.fi](mailto:asser.ahleskog@steveco.fi),  
[maila.ohgren@steveco.fi](mailto:maila.ohgren@steveco.fi)  
Visiting address: Kirkkokatu 1  
48100 KOTKA, FINLAND

## 2 ARRIVAL ARRANGEMENTS

### 2.1 Charts

Charts Kotka coastal FIN 14, Special FIN138

### 2.2 Frequencies

Station	VHF-channel	Purpose
Helsinki Traffic	60	GOFREP area reporting
Tallin Traffic	61	GOFREP area reporting
Kotka VTS	67	VTS area reporting
Kotka Pilots	13	Pilot reporting
Kotka Harbour Center	12	Exact berthing arrangements and services

### 2.3 Call signs

Kotka Harbour Centre is reachable on channel 12 from Wednesday 12th of July at 08:00 and 24 h during the event days. Channel 12 is the channel on which a watch are to be kept by the TSR vessels, while in port. Ships arriving at other times than mentioned above can ask for berthing arrangements by contacting the Harbour master. Other information 2.2.

### 2.4 Procedures

There is no traffic separation scheme entering the port of Kotka or in the adjacent waters. International rules of the sea apply at all time. Vessels of 24 meters of L.O.A or more are obliged to participate in the vessel traffic service, VHF Ch 67. See: [www.liikennevirasto](http://www.liikennevirasto.fi) Kotka VTS masters Guide.

Ships of 300 gross tonnage and over are required to participate in the mandatory GOFREP ship reporting system when entering Gulf of Finland area. [www.liikennevirasto](http://www.liikennevirasto.fi) Gofrep masters guide.

The port is open 24 hours, berthing will be possible from Jul. 12<sup>th</sup>, ships arriving earlier than that are to make a pre announcement to the Harbour master and will be berthed if their berth is available.

Vessels must inform Kotka Harbour by VHF ch 12 three hours before entering the port area.

Linesmen are available and they are all professionals. They will carry walkie-talkies for giving orders and assistance: Ch 12 VHF.

All vessels are moored in the Old Harbour in City Center of Kotka.

Class A vessels are moored at the outer part of the terminal: East, Middle and Harniemi Quays.

Class B vessel are moored at the upper part of the terminal: Harniemi Quay. Some vessels have to mood alongside other vessel.

Class C and D vessels are moored at pontoons near North Quay, and also partly alongside others.

### 2.5 Pilots Charts

Pilotage is compulsory for all ships over 70 m LOA, **14 m beam and all governmental vessels.** \*Please note the edit  
If one of the criteria's is present the vessel is obliged to have a pilot.

State and military vessels having pilot exception are Brabander, Constantia, Royalist, Tornado, Urania and Zenobe Gramme, which are allowed to sail without pilot following piloted vessel.

[www.pilotorder.fi](http://www.pilotorder.fi) . [pilotorder.east@finnpilot.fi](mailto:pilotorder.east@finnpilot.fi) .

Service is free for all Tall Ship Races participants once in and out.

On arrival pilots will board south of Orrengrund Pilot Station. **Pilots Ch 67 VHF.** \*Please note the edit

## 2.6 Tugs

Tugs will be available on request and/or according to pilots' recommendations.

Tugs must be informed two hours before arrival or departure.

Contact Kotka Harbour Ch. 12 VHF on arrival and LO-Harbour Center on departure.

There is also a workboat to assist smaller vessels (push).

One free assistance in and out of port.

## 2.7 Customs and immigration

All crew/passengers must hold a valid passport and visa where necessary.

Crew/passengers from countries with compulsory visa must apply for a visa in advance.

All state and military vessels must receive a confirmation for The Permit for Government Ship to enter Finnish territory. This includes all state owned vessels, including universities etc.

### Arrival in and departure from Finland

Under the main rule, pleasure craft entering Finland must –after crossing the outer limit of the inner territorial waters –take the shortest public fairway to a border crossing point for a border check. Pleasure craft leaving the country must undergo a border check prior to departure and take the shortest public fairway to cross the outer limit of the inner territorial sea.

There are several exceptions to the above mentioned main rule. Most European Union Member States apply the Schengen acquis, which has abolished internal border controls between signatory countries. EU Member States currently applying the Schengen acquis are Austria, Belgium, Denmark, Finland, France, Germany, Greece, Italy, Luxembourg, the Netherlands, Portugal, Spain and Sweden. The United Kingdom and Ireland are the only EU countries not applying the acquis, and Switzerland, which is otherwise comparable to an EU country, does not apply either. Non-EU countries applying the Schengen acquis are Norway and Iceland. Although EU Member States, The Baltic States and Poland are currently not among the Schengen countries. Therefore the above-mentioned main rule applies to some of Finland's neighbouring countries, such as Estonia.

Exceptions to the above are as follows :

- 1) Pleasure craft that have departed from Finland and sail outside Finland's territorial waters without calling at a port of another country may enter and exit Finland on routes other than public fairways without calling at a border crossing point and without being subjected to border controls other than random checks.
- 2) Pleasure craft arriving in Finland from a country that has abolished internal border controls under the Schengen Convention or those departing from Finland for such a country may enter and exit Finland without calling at a border crossing point and without being subjected to border controls other than random checks.

However, all pleasure craft may at any time be subjected to border controls regardless of their route or their port of departure or destination.

Pleasure craft sailing between Finland and a country not applying the Schengen acquis (in the Baltic Sea such countries are Estonia, Latvia, Lithuania, Poland and Russia) must always visit a border crossing point for a border check. When entering Finland, such vessels may not, while in Finland's territorial waters, leave the public fairway, allow anyone to leave the vessel or unload any goods before the border check and customs declaration have been carried out. Likewise, after the exit check, vessels must while in Finland's territorial waters take the shortest route along a public fairway without departing from it.

## Border checks and customs declarations

Border checks are carried out at coastguard stations and designated ports (government Decree on border crossing points and the division of border check duties at them 901/19 October 2006). Border control authorities may also carry out checks elsewhere in Finnish territorial waters and at other ports.

At the border check, all persons on board must present a passport or other corresponding document authorising the holder to enter or exit the country and, where necessary, a visa.

The master of the vessel must provide to the border control authority of the point of entry or exit a passenger or crew list or other information about the crew, passengers and other persons on board the vessel. This information can also be provided electronically.

When departing from Finland, the master of a pleasure craft should obtain a sufficient number of lists (at least 4) for destination country authorities. The printable form can be found at the Border Guard and Coast Guard websites ([www.raja.fi](http://www.raja.fi), [www.merivartosto.fi](http://www.merivartosto.fi)).

Passenger and crew lists must detail the surname, first name, date of birth, sex and citizenship of each person listed as well as nationality and registration details and port of arrival and departure of the vessel.

Customs declarations can be made at the coastguard station if the vessel does not carry goods that require import or export declaration. Declarations are not required in intra-EU traffic if the vessel does not carry taxable goods. If the pleasure craft does carry goods taxable in intra-EU traffic, the master of the vessel must submit an advance notification to the customs authorities of the nearest Customs office to agree on the taxation of the goods. In traffic between the Åland Islands and mainland Finland, advance notification must be submitted prior to departure from the port to the Customs office nearest the port of departure.

For further information about the customs clearance of pleasure craft, email Customs at [neuvonta@tulli.fi](mailto:neuvonta@tulli.fi), phone +358 (0)20 690 600, fax +358 (0)20 492 1812 or visit [www.tulli.fi](http://www.tulli.fi).

## Other instructions and regulations

While in Finnish territorial waters, foreign pleasure craft are recommended to fly the national flag from sunrise to sunset and whenever underway. Finnish pleasure craft are recommended to display the flag or other identifier of nationality.

Certain functions are limited in the restricted areas along the Finnish coast. For further information contact Navy Headquarters, +358 (0)9 181 24211 (<http://www.mil.fi/merivoimat>).

Coastguard stations	Phone	Telefax
Santio border crossing point	020 410 2130	020 410 2139
Coastal fairway past Santio	020 410 6050	020 410 6059
Fairway past Haapasaari	020 410 6000	020 410 6009
	020 410 6060	020 410 6069
Fairway from Tainio lighthouse past Orrengrund		

## 2.8 Security

General emergency Telephone number for Police, Fire brigade, Ambulance is 112.

General emergency Telephone number for SAR is 0294 1000.

Ships carrying valid ISPS certificate are to keep their gangway under surveillance and keep the normal record of visitors entering the ship.

Vessels with ISPS status prepare a declaration of security with Port Authority.  
 The UN code for Kotka is FIKTK and the number is 16737. Kantasatama FIKTK – 0003.  
 Contact directly Safety and Security Manager. [www.haminakotka.fi](http://www.haminakotka.fi)

## 3 BERTHING

### 3.1 Special Berthing Instructions

Vessels are welcome to arrive at Kotka from July 12<sup>th</sup>, but ships can arrive earlier after notice given to the Harbour master.

All ships are to turn and moor head out. Linesmen will be available and the mooring positions are to be considered important. There is no current or tide in Kotka. There are tugboats to assist

Ships entering without a pilot are to be aware of directions given by Harbour Center and linesmen, Ch 12 VHF.

There will be a “follow me” boat for ships to the upper moorings.

We do not provide extra gangways for the vessels. Vessels must use their own fenders. Please note, that the general public is not allowed to climb the mast of the vessel. If you would like to show the climbing, please use your own crew for that.

### 3.2 Formalities

**Dress Ship** - If the weather permits, it would be great if the ships are dressed with flags and lights during their stay in Kotka port.

**Colours** - Ships are requested to have their flags hoisted from 08.00 to 2100 LT.

### 3.3 Berthing Plan

Berthing plan in alphabetical order:

Vessel Name	Nation	Class	Location
CISNE BRANCO	Brasil	A	I=East
FRYDERYK CHOPIN	Poland	A	H=Harniemi
KRUZENSHTERN	Russia	A	V=Middle
LOA	Denmark	A	H
MIR	Russia	A	V
MIRCEA	Romania	A	I
MORGENSTER	The Netherlands	A	H
POGORIA	Poland	A	V
ROYAL HELENA	Bulgaria	A	I
ROYALIST	UK	A	H
SANTA MARIA MANUELA	Portugal	A	I
SEDOV	Russia	A	V
SHABAB OMAN II	Oman	A	I
SHTANDART	Russia	A	V
SORLANDET	Norway	A	H
TRE KRONOR AF STOCKHOLM	Sweden	A	H
AGLAIA	Austria	B	H
ASTRID (Finland)	Finland	B	H
BELLE POULE	France	B	H



BETTY	Denmark	B	H
BRABANDER	Lithuania	B	H
CONSTANTIA	Sweden	B	H
DE GALANT	Netherlands	B	H
GENERAL ZARUSKI	Poland	B	H
GRATITUDE	Sweden	B	H
HELENA	Finland	B	H
IHANA	Finland	B	H
INGRID	Finland	B	H
JOANNA SATURNA	Finland	B	H
KAPITAN BORCHARDT	Poland	B	H
KRASOTKA	RUSSIA	B	H
LEILA	UK	B	H
MALCOLM MILLER	UK	B	H
NADEZHDA	Russia	B	H
RUPEL	Belgium	B	H
SKONNERTEN JYLLAND	Denmark	B	H
VALBORG	Finland	B	H
VEGA GAMLEBY	Sweden	B	H
ZAWISZA CZARNY	Poland	B	H
ADVENTURE	Russia	C	P=Pontoon
AKELA	Russia	C	P
EMELY	Poland	C	P
GMINA POLICE	Poland	C	P
LEONID TELIGA	Poland	C	P
LUKULL	Russia	C	P
TESIA	Poland	C	P
ARGUS	Russia	C	P
BLACK DIAMOND OF DURHAM	UK	C	P
BYLINA	Russia	C	P
CHALLENGE WALES	UK	C	P
DAR SZCZECINA	Poland	C	P
ESPRIT	Germany	C	P
NAVIGATOR	Finland	C	P
NEVA	Russia	C	P
OCEAN SCOUT	UK	C	P
POLUS	Russia	C	P
SILESIA .PL	Poland	C	P
ST IV	Estonia	C	P
TARA	Denmark	C	P
THERMOPYLAE CLIPPER	UK	C	P
TORNADO	Poland	C	P
ZENOBE GRAMME	Belgium	C	P
AMUR	Russia	D	P
ARGO	Russia	D	P
BIES	Poland	D	P
FORWARD	Russia	D	P
GIGI	UK	D	P
KAREDZHI	Russia	D	P

LIETUVA	Lithuania	D	P
MERISSI III	Finland	D	P
MERISUSI	Finland	D	P
NAUTICUS	Poland	D	P
RUS	Russia	D	P
THEIA	Finland	D	P
TOKKA-LOTTA	Finland	D	P
TUULELIND	Estonia	D	P
URANIA	The Netherlands	D	P
URTICA	Poland	D	P
VARIAG	Russia	D	P
ZRYW	Poland	D	P

**THE MAP CAN BE FOUND IN SECTION 11**

## 4 TOWN PLAN

### KOTKA - CITY BY THE SEA

Kotka is the second largest city in Kymenlaakso County. It is located on the coast of the Baltic Sea, the Gulf of Finland, at the estuary of Kymi river. Kotka is known by its port, industry and maritime festivals. Kotka is also known as a multifaceted city of educational institutions and culture.

#### *Kotka in brief*

Kotka was founded in 1879. Now the population is about 55.000. The area is 750 km<sup>2</sup>, but most of it is water, 272 Km<sup>2</sup> Island. Kotka is located 130 km east from Helsinki and 290 km west from St. Petersburg; the highway no 18 runs through Kotka. In the city there are two centres, Kotkansaari (the Isle of Kotka) and Karhula.

The characteristics of Kotka are based on the sea and Kymi River. The port of HaminaKotka is the biggest universal, export and transhipment port in Finland. The main traffic consists of forest products and containers.

Kymi river is famous for fishing, you may catch salmon, pike, whitefish, perch, pikeperch. There are also many possibilities to paddle and shoot the rapids in the river. The archipelago of Kotka consists of tens of islands.

#### 4.1 In Case of Emergency

Please make sure that you wear your The Tall Ships Races 2017 wrist band.

*Emergency number in Finland                      112*  
*Ambulance, police and fire all in the same number*

#### **CREW CENTRE**

Location: Maritime Centre Vellamo ground floor

Opening hours: Thursday 12-21, Friday - Saturday 07-21, sun 07-12

Services:

- general information and help
- internet
- sign-ups for various activities

#### **LO AND HARBOUR CENTRE**

Location: Maritime Centre Vellamo main floor

Opening hours: 07-24 (other times on call)

## 4.2 First Aid

Location: Festival gate 2  
Operated by The Red Cross

## 4.3 City Health Care clinic - Kotkansaaren terveystasema

Location: Keskuskatu 30  
Please contact crew centre before contacting the clinic. We have a back line phone number for faster service.

## 4.4 Pharmacy

Locations: On Kirkkokatu and inside the shopping mall Pasaati. See the pharmacy sign on the map.

## 4.5 Post office

Location: inside the supermarket Hyvätuuli - Keskuskatu

## 4.6 Bank/ATM

Locations: on Kirkkokatu and inside the shopping mall Pasaati. See the € signs on the map.

- Banks in Kotka do not carry cash - all cash withdrawals thru ATM
- We recommend that you will not use traveller's checks or other currency than euros in Finland, since they are extremely difficult to exchange.
- Euros and ATM cards are accepted widely

## 4.7 Taxi

Locations: See the TAKSI sign on the map.

## 4.8 Activities around town

Thursday and Friday

6 am to 8 pm Swimming pools and saunas open

Saturday Katariina Swim Hall

6 am to 3 pm \* Free admission to all crew members  
and 6 pm to 8 pm

Thursday thru Saturday Streets and parks of Kotka -navigation path  
\* Sign up before the contest  
Downtown and parks

Thursday thru Saturday Free admission to the Maritime Centre Vellamo for all crew members  
Guided tours at the Maritime Centre Vellamo / Maritime Museum of Finland and  
Museum of Kymenlaakso exhibitions.

Thursday thru Saturday Free admission to Maretarium for all crew members.

Thursday thru Saturday Carting at Eagle Karting area  
East Quay, City Harbour event area (see the map 7)

# 5 CAPTAINS' PROGRAMME

## 5.1 Pre-Dinner Reception

Thursday July 13 at 18:30  
Maritime Centre Vellamo - Boat Hall

## 5.2 Captains' Dinner

Thursday July 13 at 19:30

Event Restaurant Rossi

North Quay, City Harbour festival area

## 5.3 Captains' Briefing

The Captains' briefing will take place on Saturday 15th of July at 15:00 at Maritime Centre Vellamo.

Parade of sails, C-I-C, Arrival to Turku info as well as meteorological predict. No transport arrangements as it is walking distance from the harbour. Approx. 2 persons a ship.

## 6 CREW PROGRAMME

### 6.1 Special events

**Thursday July 13th**

**3 pm to 3:45 pm**

#### ***Opening Ceremonies***

East Quay Stage, City Harbour event area

The official opening ceremonies for The Tall Ships Races Kotka are held on the outdoor stage on the East Quay (see the map). There will be the official greetings from the city of Kotka and from Sail Training International as well as some cultural programme. Please join us to open the event and celebrate The Tall Ships Races 2017 in Kotka.

**Friday July 14th**

**4 pm to 5 pm**

#### ***Crew Parade***

Meeting point: in the end of Gutzeitintie (Kotkamills parking lot)

Route: Gutzeitintie - Tallinnankatu, Sapokka - Arto Tolsa football arena

The crew parade will take place on the south side of the Isle of Kotka. Please be ready at the meeting point (marked on the map) by 3:30 pm. The parade will proceed thru the south side of Kotka thru beautiful Sapokka park area and onto the Arto Tolsa Arena where the crews will go around the field and will be placed on their reserved places for the prize giving ceremonies.

All crews are expected to attend the parade and we encourage everyone to entertain, sing and dance during the parade. There will be a prize for the best crew in the parade.

***PLEASE NOTE THAT SMOKING OR DRINKING ALCOHOL IS PROHIBITED DURING THE PARADE***

Local brass band will lead the parade.

Transportation arrangements are not needed.

**6 pm to 7 pm**

#### ***Prize Giving Ceremonies***

Football Arena

Arto Tolsa Areena, Urheilukeskus, Puistotie 9-11

**8 pm to midnight**

#### ***Crew party***

Wooden Boat Centre, City Port, Next to the festival gate 4 (see the map 3)

## 6.2 Sporting activities and competitions

***Please note that all of these activities have limited space - reserve your spot in advance from our website or from your liaison officer.***

Thursday July 13<sup>th</sup>

12 noon to 2 pm

Finland100 Strongest Man Competition

\* Sign up before the contest

Maritime Square, Middle Quay, City Harbour festival area

1 pm to 2:30 pm

Parkour

\* Pre-reservations - 30 participants per time slot

Katariina Sea Park

Friday July 14<sup>th</sup>

6 am to 8 pm

Swimming pools and saunas open

\* Free admission to all crew members

Katariina Swim Hall

10 am to 10:45 am

Yoga session for the crew and public

On the roof of Maritime Centre Vellamo

10 am and 12 noon  
departures

River Rafting

Keisarinkosket Erämys

\* Pre-reservations - Two busses, 90 participants

Meeting spot on Tornatorintie / Wooden Boat Centre (see the map)

Saturday July 15<sup>th</sup>

6 am to 3 pm

and 6 pm to 8 pm

Swimming pools and saunas open

\* Free admission to all crew members

Katariina Swim Hall

10 am to 10:45 am

Yoga session for the crew and public

On the roof of Maritime Centre Vellamo

10 am to 12 noon

Street Basketball Tournament

\* Sign up before the contest

Maritime Square, Middle Quay, City Harbour festival area

10 am and 1 pm

Frisbee-golf

Petäjäsuo

\* Pre-reservations - Two busses, 90 participants per time slot

Meeting spot on Tornatorintie / Wooden Boat Centre (see the map)

11 am and 1 pm

Indoor surfing and Rope Park

Activity and meeting centre Sirius

Pyhtää

\* Pre-reservations - One bus, 45 participants per time slot

Meeting spot on Tornatorintie / Wooden Boat Centre (see the map)

12 noon to 2 pm

Pulp Bale Rolling Triathlon

\* Sign up before the contest

V2 hall, Middle Quay, City Harbour festival area

1 pm to 2 pm	Tug of War competition and Tandem ski competition * Sign up before the contest Maritime Square, Middle Quay, City Harbour festival area
1 pm -	Descent from the roof of City Hall * Pre-reservations, 30 participants City Hall, Main market square, Downtown
2 pm to 4 pm	Finland100 Strongest Man Competition * Sign up before the contest Maritime Square, Middle Quay, City Harbour festival area
Sunday July 16 <sup>th</sup> 6 am to 12 noon	Swimming pools and saunas open * Free admission to all crew members Katariina Swim Hall

## 7 CITY CULTURAL PROGRAMME

Thursday July 13 <sup>th</sup> 12 noon to 1:30 pm	Guided walking tour * Pre-reservations - 30 participants Meeting spot TBA
2 pm to 3:30 pm	Guided Buss Tour * Pre-reservations - Two busses, 90 participants Meeting spot on Tornatorintie / Wooden Boat Centre
Friday July 14 <sup>th</sup> 11 am to 12:30 pm	Langinkoski Imperial Fishing Lodge Guided tour in English or Russian * Pre-reservations - Two busses, 90 participants Meeting spot on Tornatorintie / Wooden Boat Centre
Thursday thru Saturday	Free admission to the Maritime Centre Vellamo for all crew members Guided tours at the Maritime Centre Vellamo / Maritime Museum of Finland and Museum of Kymenlaakso exhibitions.

## 8 LIASON SYSTEM

### 8.1 Explanation of system

The Liaison system is an important and integrated part of the support system tailored to ensure a successful stay at Kotka. The Liaison system is based mainly on volunteers working together with the TSR staff of Kotka.

Kotka will as far as possible dedicate an LO to each vessel, for class C and D, there may be one LO for a group of ships moored abreast each other. The LO designated to your ship will meet up upon arrival, if available, in any case all of the LO's will be aboard their allotted vessel on the 30th of June.

The LO will be available daily between 07.00 and 24.00. To ensure the best contact between your vessel and the LO, all LO's will have mobile telephones.

Your LO will provide you with essential information, much of which is contained in this manual, and will keep you up to date with any revised or new material throughout your stay.

Your LO will assist you with any queries you may have, and help you with various arrangements that will be required during your stay – details of which appear in this manual and in the Crew Handbook. They will also inform you fully of details for the social events that will be organized for captains and crews.

In order to provide maximum assistance, we anticipate that your LO will spend as much time as possible with your ship and its crew, and for that reason you are cordially requested to afford your LO suitable facilities.

The LO's can also be contacted at the LO Centre (Maritime Centre Vellamo ground floor). This is manned daily from 0700-2400 with officers on duty. The 2 information points in the festival area (Gates 1 and 2) are manned with volunteers.

The Chief Liaison Officer will have one deputy CLO and also two technical LO:s, one of them will always be reachable by telephone, see details of CLO and DCLO.

There will be two different volunteers at the event, LO:s dressed in sky blue shirts with the text printed "LIAISON OFFICER" are primarily for the purpose of vessels. Volunteers dressed in orange shirts with the text printed "STAFF" are primarily as guidance on the festival area.

## **8.2 Location & contact details of Chief Liaison Officer**

Maritime Centre Vellamo ground floor  
Tornatorintie 99  
FIN 48100 Kotka  
Contact Name: Chief Liaison Officer Markus Aarnio  
Office Telephone +358 40 660 2510

# **9 SHIP SERVICES**

## **9.1 Fuel**

Fuel will be provided by tanker vehicle to ships and are to be paid in cash in Euro.  
Ships of classes C,D and with smaller fuel tanks are asked to fuel at the fuelling berth.

Vessels will be asked to bunker upon arrival, class A vessels can have bunker by road tanker when moored.

## **9.2 Water**

Fresh water will be available at all berths free of charge. We advise all vessel to fill up their bunkers before arriving, take precaution to reduce water use to a minimum and use the crew facilities on shore as much as possible. Please use seawater for deck washing.

## **9.3 Electricity**

For ships without own generator, electricity will be provided.  
Electricity is freely available on all berths. Shore technical staff on call to connect shore power.

## **9.4 Waste**

Vessels are prohibited from discharging their holding tank in harbour. Sewage is collected by special vehicle and should not be pumped overboard. The emptying of tanks will be done early in the mornings. There is also a sewage emptying facility at the fuelling berth for smaller crafts.

Garbage will be collected free of charge daily at the berth. More info: L.O.

Vessels at the floating pontoons and upper parts will pass the fuelling berth on their way to their mooring berths. Sewage tanks can be emptied at the same location and at the same time when bunkering.

## 9.5 Gas

Selling point for domestic gas is located next to the festival area (TBD once the permit is approved by officials). For additional info, please check our web site and ask your LO

## 9.6 Repairs

**Veleiro:** [www.veleiro.fi](http://www.veleiro.fi)

Engine supplies, repairs and sails

**Lekemarin:** [www.lekemarin.fi](http://www.lekemarin.fi)

Equipment, repairs and service, outboard motors

**Purho:** [www.jpurho.fi](http://www.jpurho.fi)

Equipment, repairs and service, outboard motors

**Korela Boats:** <http://korelaboats.mycashflow.fi/>

Service and repairs

**Puuvenekeskus:** [www.puuvenekeskus.fi](http://www.puuvenekeskus.fi)

Woodwork, repairs, sails

**Yacht Store:** <http://www.kotkayachtstore.fi/>

Service and repairs

**Doyle Sails:** <https://www.doylesails.fi/>

Sails

**Parkkinen sähkö:** <http://www.autosahkoparkkinen.fi/>

Batteries, electrical work

**Suomalainen kirjakauppa:** [www.suomalainen.com](http://www.suomalainen.com) located in the shopping mall Pasaati

Maps and charts

## 9.7 Stores

### Shipstores and supplies:

Oy Shipstores Nyman & Co Ltd  
Runeberginkatu 13, 48200, Kotka  
<http://www.shipstores-nyman.fi>

Shipchandlers Ivar Ek Ky  
Pajamaentie 1  
Hamina, 49460  
sales@ivarek.fi



There are various store located right in the middle of the city, walking distance from the festival site. Shopping mall Pasaati will serve you at extended opening hours.

Two large supermarkets, Prisma and Citymarket, are located about 15 minutes' drive from the festival site. Please ask your LO for more information of how to get to these markets.

**Hyvätuuli** - local supermarket right next to the market square

To ensure the service and availability of the needed items, please pre-order by email at least 5 days before the delivery. E-mail address: [hyvatuuli@k-supermarket.fi](mailto:hyvatuuli@k-supermarket.fi).

Please indicate following information in your e-mail:

1. Items you want to order and quantities
2. Delivery date
3. Delivery place or the time of the pick up
4. Contact person's name and phone number

For additional information, do not hesitate to contact us at [hyvatuuli@k-supermarket.fi](mailto:hyvatuuli@k-supermarket.fi) or by phone +35850 324 9417. We will accept cash (euros) and Diners Club, Visa Master Card and American Express.

## 10 CREW SERVICES

### 10.1 Showers

Showers are located inside of P1 harbour hall

### 10.2 Laundry

- Self-service washers and dryers are located inside of the harbour hall P1 (see the map)
- Low cost laundry services are provided at the Kierrätyspaja at Satamakatu 3 in between the festival gates 2 and 3 (see the map)
- Professional laundry services can be found at the shopping mall Pasaati (2<sup>nd</sup> floor - SOL pesulapalvelu) and on Keskuskatu 13 (Kotkan pika-pesula). These services are closed on saturday and sunday.
- For additional help, please contact the crew centre

### 10.3 Toilets

- Toilets for just crew use are located inside of P1 harbour hall
- Public toilets are located in various spots throughout the festival area and inside of Maritime Centre Vellamo

### 10.4 Bicycles

- Bicycles can be rented at Pyöräpaja, Satamakatu 3, in between the festival gates 2 and 3. Please note that bicycling is not allowed inside the festival area.
- Pick up the map of various biking routes at the crew centre

### 10.5 Recycling

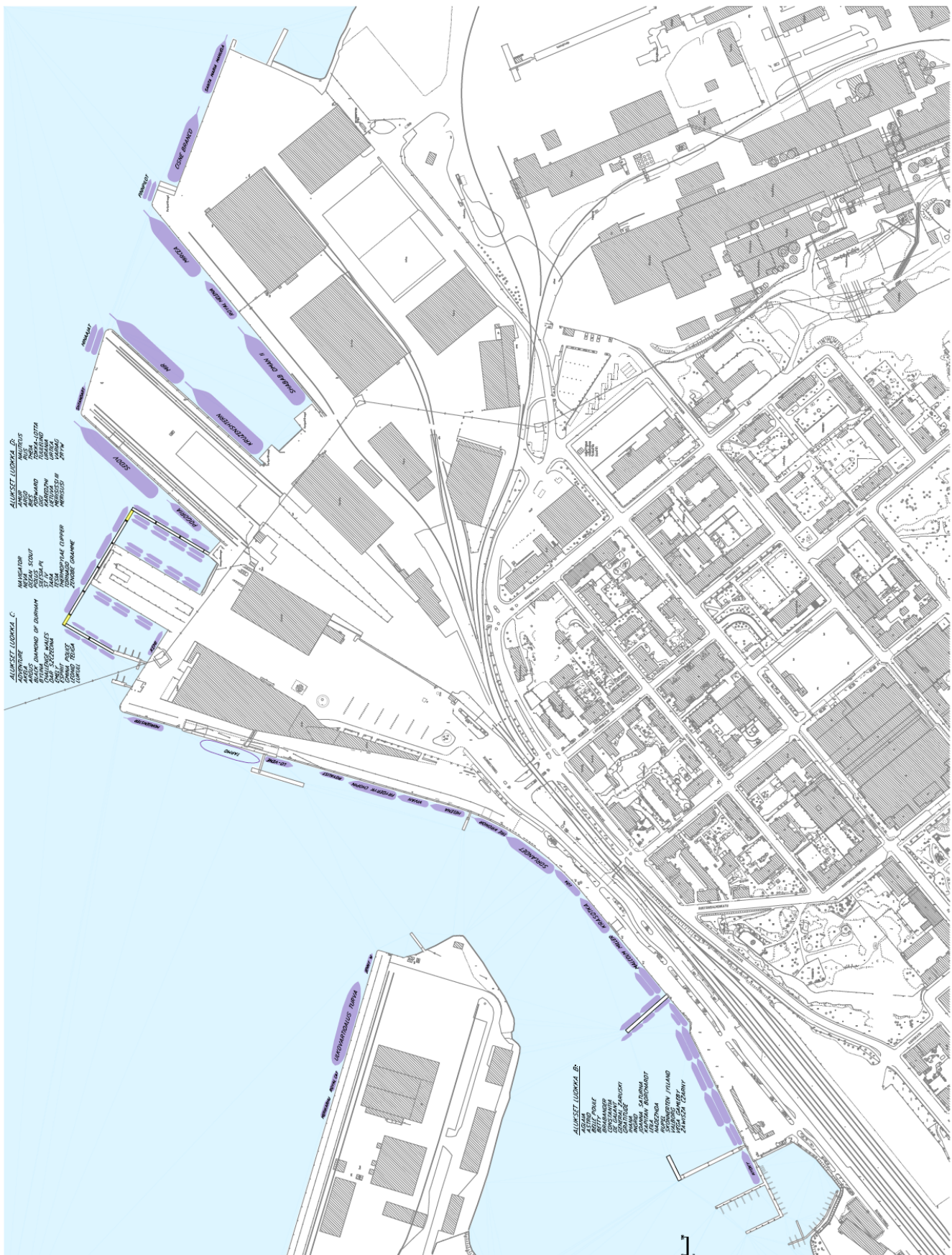
- Please note that we are recycling almost all waste that comes from our festival
- Use trash bins and follow the signs

## 11 MAPS

**BETTER QUALITY MAPS WILL BE PROVIDED BY EMAIL**

[markku.koskinen@haminakotka.fi](mailto:markku.koskinen@haminakotka.fi)

## 1. Mooring plan





## 2. The City Centre of Kotka map



### 3. Festival area map for crews



*Thank you for  
visiting Kotka*

*We hope to see you  
again soon*

